



WEB DESIGN TIMELINE

WHAT TO EXPECT IN OUR DESIGN TIMELINE

\$249
BASIC WEB SITE
5 DAYS



DESIGN BRIEF
GET YOUR INFO



DEPOSIT PAYMENT
50 %

DAY 1

INFO GATHERING

CLIENT TO DO : SEND

- LOGO
- PICTURES
- ABOUT US WRITEUP
- CONTACT INFORMATION

HER TO DO

- REGISTER DOMAIN NAME
- Set Up Hosting

DAY 2

BUILD

CLIENT TO DO : SEND

- FINISH SENDING CONTENT

HER TO DO

- CREATE up to 5 EMAIL ADDRESSES
- CREATE PAGES (1-10)
- ADD IMAGES & CONTENT

DAY 3

DRAFT REVIEW

CLIENT TO DO : SEND

- DRAFT REVIEW FEEDBACK

HER TO DO

- PRESENT DRAFT REVIEW
- MAKE EDITS & CHANGES AS PER FEEDBACK

DAY 4

ITERATE/TEST

CLIENT TO DO : SEND

- ENSURE ALL CONTENT HAS BEEN SENT
- FINALIZE & TEST SITE
- FINAL AUDIT CHECK
-

HER TO DO

- MAKE FINAL EDITS
- ADD FINAL CONTENT
- TEST FUNCTIONALITY & REVIEW CONTENT



BALANCE PAYMENT
50 %

DAY 5

LAUNCH

CLIENT TO DO : SEND

- MAKE SURE FINAL PAYMENT IS MADE
- DECIDE ON MAINTENANCE PLAN

HER TO DO

- MAKE SITE LIVE
- HANDOVER IMPORTANT DOCUMENTS & INFO
- DISCUSS MAINTENANCE PLAN.

END
Website Goes Live

HANDOVER